

**RIDGE HIGH SCHOOL**  
**Health Office**  
268 S. Finley Avenue  
Basking Ridge, NJ 07920  
908-204-2585, ext. 115 or 908-204-2585, ext. 201  
Fax: 908-630-0391

Dear Parents/Guardians:

As the school year draws to a close, I want to remind you to please make arrangements to come in and pick-up your child's medication on or before the last day of school. Medication cannot be sent home with your child.

**ANY MEDICATION LEFT AFTER THE LAST FACULTY DAY WILL BE PROPERLY DISCARDED, IN ACCORDANCE WITH BOARD POLICY AND PROPER MEDICATION CONTROLS.**

To obtain the necessary medication forms for the upcoming school year, please go to; [http://www1.bernardsboe.com/BernardsBOE/Forms Applications.aspx](http://www1.bernardsboe.com/BernardsBOE/Forms_Applications.aspx).

Please be sure to obtain the appropriate group of forms. (ie. general medication, asthma or allergy).

Your healthcare provider should complete the medication form(s). Please ensure that your healthcare provider has stamped the form in the appropriate spot. If the stamp is not present, the form cannot be accepted and you will have to return the form to the physician to be completed.

If your child needs an Epi-Pen, please provide two current pictures of your child. All medication must be in the original container with the prescription information affixed. Please request that your pharmacist attach the label to the EPI-Pen and not on the box.

You may deliver your child's medication and completed medication orders to the nurses' office at the beginning of the school year.

Thank you in advance for your cooperation,

Sincerely,

Patricia C. Miller, R.N.,C.  
Roseann Troullos, R.N.,C.

